



CITY OF PINOLE COMMUNITY SERVICES COMMISSION REGULAR MEETING AGENDA

**WEDNESDAY
February 22, 2023
5:00pm**

Please note: HYBRID MEETING FORMAT

**Attend in person - PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR**

Attend VIA ZOOM TELECONFERENCE - Details provided below

Please note: Updated COVID-19 safety guidance will be posted outside the City Council Chambers. Please review this information before entering the Chambers.

How to Submit Public Comments:

In Person: Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the Recreation Manager.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/82770240301>

Webinar ID: 827-7024-0301

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak.
- Speakers will be muted until their opportunity to provide public comment.

When the Chair opens the comment period for the item you wish to speak on, please use the "raise hand" feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. **To comment with your video enabled, please let the Recreation Manager know you would like to turn your camera on once you are called to speak.**

Written Comments: All comments received **before 3:00 pm the day of the meeting** will be posted on the City's website on the agenda page ([Agenda Page Link](#)) and provided to the Commissioners prior to the meeting. **Written comments will not be read aloud during the meeting.**

Email comments to recreation@ci.pinole.ca.us Please indicate which item on the agenda you are commenting on in the subject line of your email.

Please note: Updated COVID-19 safety protocols will be posted outside the City Council Chambers. Please review this information before entering the Council Chambers.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinole.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinole.ca.us. and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the Recreation Manager, Maria Picazo at (510) 724-9062 or mpicazo@ci.pinole.ca.us .

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.ci.pinole.ca.us. You may also contact the City Clerk via e-mail at hbell@ci.pinole.ca.us .

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF THE MINUTES – September 28, 2022 and January 25, 2023 meeting**
4. **CITIZENS TO BE HEARD** (Public Comments)
Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Chair. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commissioners may direct staff to investigate and/or schedule certain matters for consideration at a future meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS
5. **OLD BUSINESS**
 - A. 2023 Community Services Commission Event Schedule
 - B. Sister Cities
 - C. Community Outreach/Engagement
6. **NEW BUSINESS**
 - A. 2023 Community Service Day
 - B. Station 74
 - C. Earth Day
7. **ADJOURN TO NEXT MEETING**
Recommendation: Adjourn to the next meeting on March 22, 2023

POSTED: Thursday, February 16, 2023, at 4:00pm at City Hall

Maria Picazo
Recreation Manager



CITY OF PINOLE
COMMUNITY SERVICES COMMISSION MEETING

MINUTES
28 September 2022

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:02 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

2. ROLL CALL

Commissioners Present: Darin Clarke, Bob Kopp Christy Lam-Julian, Laurelle Martin, Debbie Ojeda, and Nickolas Teller

Commissioners Absent: None

Staff Present: Jamie Aldred, Public Works Specialist/Inspector, Leticia Andreas, Fire Department Management Analyst, Sanjay Mishra, Public Works Director, Maria Picazo, Recreation Manager and Jeremy Rogers, Community Services Director,

3. APPROVAL OF MINUTES

Action: Motion by Commissioner Kopp to approve the minutes of August 24, 2022. Seconded by Commissioner Teller. All in favor. Motion passed

4. CITIZENS TO BE HEARD

Anthony, Pinole, commented that he had health and safety issues that he wanted to mention. He wants the City to remediate these issues before it gets worse. The timer on the traffic streetlights on Pinole Valley Road are not timed correctly. There is a lot of stop and go especially during congested hours which produces more emissions. Recommended staff adjust the timers and eliminate some traffic lights. The light bulbs on the streetlights on Pinole Valley Road are out and need to be replaced. He noted that several light posts in the parking lot of the Pinole Senior Center and Pinole Library parking lot are out. Recommended staff replace the light bulbs in the light posts.

Commissioner Martin thanked the caller for his comments and noted that Public Works staff was in attendance and heard his concerns.

Irma Ruport, Pinole, commented that she attended the Coastal Cleanup event, and it was a beautiful day. She stated that in her opinion it was very well attended. However, she suggested that the Commissioners do some outreach with the local schools a week or two before future Coastal Cleanup events to educate the children on how to keep the coastal areas clean. She wants it to be about the community and the kids who are the future. She noted that the photos shown were about the adults and politicians and future photos should include the children. She suggested that the Commission interview the children and include their response in the videos. Irma suggested that the event is promoted sooner than later. She said she has been in Pinole for over forty years, and we can do better for our future and the children. She said it was a wonderful event and thanked the Commissioners for all that they do.



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Commissioner Martin thanked the caller for her comments

Pete Murray, Pinole, commented that the Community Services Commission and staff did a remarkable job with the event. He stated that when this event started in the 1992 it took some time to gain momentum but when it did it was heart fulfilling to see all the different groups and families participating in this event. He said the coastline is cleaner than previous years. He said this year's event was more than he could comprehend. He thought it would be difficult to get participation because of COVID-19 and the group would have to restart their efforts. It was wonderful to see all the people participating in the event and he hopes we can build on this and encourage more community involvement. He said it was rewarding and a beautiful day. He thanked the Commission for their doing an outstanding job.

Commissioner Martin thanked the speaker for his comments and for participating in this year's event.

Irma Rupert, Pinole, commented that community outreach and engagement is a big topic and thanked Christy for her comments. She said she and her husband are hoping to become school volunteers and encouraged others to volunteer at their local schools as well. She also informed the Commissioners that she attended the City's Communication and Engagement Plan Workshop. The consultant group provided a great report, and she encouraged the Commissioners to review the plan and further discuss it at a future meeting. She said communication is very important and encouraged the community to come together as one and work together.

Commissioner Martin thanked the caller for her comments.

4. OLD BUSINESS

A. Coastal Cleanup

Before starting the debrief a video from the 2022 Coastal Cleanup event was presented. The video was prepared by Commissioner Ojeda using the photos that were taken during the event. Staff Andreas stated that a total of 275 volunteers participated in the event and about 74 of the volunteers were children. The volunteers collected a total of 1,200 pounds of trash and recyclables and cleaned a total of five miles. 30% of the volunteers brought their own reusable tools. They had a contest for the most unusual item. A jar with notes won the contest. Staff Andreas will contact the winner and provide a gift certificate. A BBQ lunch was provided for all the volunteers. The Commissioners noted that this year's participation numbers were the highest they had seen. The Commissioners noted that PVHS Earth Team, Interact Club and St. Joseph's 2nd grade class volunteered at the event. The Commissioners said it great to see all the families and children participating in the event. The Commissioners thanked staff for supporting with the event and thanked all the volunteers who helped prepare the BBQ.



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Dumpster Day

Staff Andreas and the Commissioners discussed the logistics of the event. Staff informed the Commissioners that the Public Works Department will have three staff members at the dumpster location starting at 6am. Staff Andreas noted that it had been difficult to communicate with Republic Services. A total of twelve dumpsters will be available for the event and compost bins will be available for distribution. All volunteers will be required to sign a liability waiver and safety vests will be available for all volunteers. Commissioner Kopp informed the Commissioners that a BBQ lunch will be offered at the end of the event.

B. Community Outreach/Engagement

Staff asked the Commissioners if they had any updates to provide on community engagement and outreach. Commissioner Martin noted that she is working with the principal of Ellerhorst and is developing a relationship. Commissioner Teller stated that he is working with the local faith groups. Commissioner Ojeda asked for clarification on which school she was assigned and how she should interact with the school. Staff and Commissioner Lam-Julian provided clarification. Commissioner Lam-Julian stated that this past week something exciting happened at Shannon, Ellerhorst and Stewart. She stated that there has been a shift from the school district where teachers were pulled from 4th, 5th and 6th grade classes, the classes were collapsed and rearranged. There have been protests across the street from the school district offices, school district board meeting and media coverage on the protests. Parents at the protest were interviewed by local media. The school district was aware that there would be a teaching shortage in May. Parents are upset and frustrated. The school district has met with personnel and parents and allowed them a space to voice their frustrations. Children are upset and are having a hard time with the adjustment. They established a relationship with their teacher and classmates, and they had to switch cohorts and start over. She said it broke her heart to hear the concerns these children had and their concerns of falling behind because of the change. She said it is important to continue the dialogue, provide the children with a space to express themselves, consider what could be done better in the future and continue to work together. The Commissioners agreed to continue the conversation during the October 26, 2022 meeting.

7. NEW BUSINESS

A. Halloween Movie

Staff informed the Commissioners that the Community Services Department will host a Halloween movie on Friday, October 21 at 6:30pm, Casper will be featured. Treats will be provided. Flyer and details are on the City website and will be shared through our communication channels.

B. United Against Hate Week

Staff informed the Commissioners that the City will recognize United Against Hate week from Nov. 13-19. A proclamation would be issued during the November 15th Council



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meeting. Pinole Stands United Against Hate posters will be distributed at National Night Out and will be available for pick up at City Hall, Senior Center, City Hall, and Police Department. More information on the activities that will be implemented will be available in the upcoming weeks.

Commissioner Lam-Julian requested copies of the flyers via email.

8. ADJOURNMENT

The meeting was adjourned at 5:53 p.m. to the next Community Services Commission meeting on Wednesday, October 26, 2022|5:00 P.M.

Submitted by:

Maria Picazo
Recreation Manager

Approved by the Commissioners on _____



MINUTES
25 January 2023

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:03 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

2. ROLL CALL

Commissioners Present: Darin Clarke, Bob Kopp, Debbie Ojeda, and Nickolas Teller

Commissioners Absent: Christy Lam-Julian, Laurelle Martin

Staff Present: Leticia Andreas, Public Works Management Analyst and Jeremy Rogers, Community Services Director,

3. APPROVAL OF MINUTES

Minutes will be reviewed and approved at the next regular meeting on Wednesday, February 22, 2023.

4. CITIZENS TO BE HEARD

Anthony, resident of Pinole, inquired about the memorial for Dean Allison. He said the City hosted a ceremony but the plaque was not available. He walked the area a few times, but he has not seen the updated plaque. He would like the City to provide an update to the public. He commented that the light bulbs on the light poles throughout Pinole Valley Road and Adobe Road are out. Additionally, a light pole is missing, and it has not been replaced.

Commissioner Ojeda asked if staff could comment and stated that she thought the plaque was updated recently. Director Rogers referred the question the Public Works Department, but an update was not available. Director Rogers and Commissioner Ojeda stated they would ask for an update on the plaque. Staff Andreas noted that the community is calling in for streetlights often and the requests are added to the queue and are attended to as soon as possible. During the rain storms it was impossible and dangerous for staff to replace the light bulbs. Commissioner Ojeda thanked staff for their comments. Commissioner Kopp stated that the light poles have been ordered but there is a delay for shipment, and it could take up to 6 months for them to be delivered.

Rafael Menis, resident of Pinole, asked Director Rogers what the City is looking for from the Community Services Commission. Is it suggestions on what cities they should partner with, suggestions on the types of things the city should be focusing on. For example, scientific, medical, cultural, or logistical exchange. He stated that asking for general input seems like a diffused field of inquiry.

Director Rogers commented that the City is looking for general feedback, broad ideas not specific cities. The Consulate of Ukraine in San Francisco has identified cities



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similar to Pinole. Once the cities are identified and how the relationships will work then he will come back to the Commission for ideas on the partnerships. At this time, he is looking for feedback and the direction the Commission would like to take.

Anthony, resident of Pinole, echoed Mr. Menis comments. He stated two or three Council Members had concerns but voted to explore the topic. Two Council Members wanted to know what it would cost Pinole to implement this program. Pinole is a small city compared to cities like Oakland, San Jose, and San Francisco. Budget, staff time, and resources are limited in Pinole to do it in a positive way. Recommended prioritizing other projects, requested more information and feedback before moving forward with the Sister City program.

4. OLD BUSINESS

A. Dumpster Day

Staff Andreas provided the Commissioners with the metrics for the 2022 dumpster day event. The event collected a total of 17.3 tons of trash and a total of eight hauls. The date for this year's event has been confirmed for October 7, 2023.

B. Community Outreach/Engagement

Staff asked the Commissioners if they had any updates to provide on community engagement and outreach. Commissioner Kopp stated that he will begin working with Pinole Valley High School once the date for Community Service Day is finalized. Commissioner Teller will provide information to the local schools. Commissioner Clarke will reach out to the schools once Community Service Day is confirmed. Commissioner Ojeda left a message at Collins Elementary School.

7. NEW BUSINESS

A. Sister Cities

Director Rogers informed the Commissioners that former Mayor Vincent Salimi was interested in implementing a Sister City program. Director Rogers researched the topic and presented to the City Council last month. Council led a discussion on the item and directed Director Rogers to present the item to the Community Services Commission to get their opinion. Staff provided the Commissioners with the same presentation that was provided to Council. Director Rogers led a discussion and asked the Commissioners to provide him with feedback on the Sister Cities program. Commissioner Ojeda thought it would be a wonderful idea and it would be a great feeling to work with a Sister City. Commissioner Kopp said it was his first-time hearing about the program and had no ideas at this time. He would give it some more thought and come up with some ideas to make the project work. Commissioner Clarke loved the concept of the Sister City program. It was his first-time hearing about it, but it seemed like a positive idea, and he would support it. Commissioner Teller thought it was lovely idea, but he did not want it to just be an idea on paper. He would like more details as they became available. Staff will provide the feedback to the City Council.



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B. 2023 Community Event Schedule

The event schedule was not attached and will be reviewed at the next regular meeting on Wednesday, February 22, 2023.

C. 2023 Egg Hunt

Director Rogers informed the Commissioners that the egg hunt will take place on Saturday, March 25. It is a collaboration with the Police Department. Staff is in beginning planning stages, more information will be available. Commissioner Kopp asked for clarification on how the Commissioners will be involved in the event. Director Rogers clarified that staff would plan the event, but staff is requesting that the Commissioners volunteer if they are available.

8. ADJOURNMENT

The meeting was adjourned at 5:38 p.m. to the next Community Services Commission meeting on Wednesday, February 22, 2023|5:00 P.M.

Submitted by:

Maria Picazo
Recreation Manager

Approved by the Commissioners on _____

2023 Community Services Commission Events Calendar

Date & Time	Community Event	Location
TBD	Community Service Day	Pinole Youth Center 635 Tennent Ave.
September 16, 2023	Coastal Cleanup	Bayfront Park 1 Tennent Ave.
October 7, 2023	Dumpster Day	Pinole Valley Park 3790 Pinole Valley Road